

POST OFFICE DEPARTMENT,  
TOPOGRAPHER'S OFFICE,

Washington, August 22, 1855.

SIR:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces and answer the questions below, and return the same, verified by your signature and dated, under cover to this Office.

Respectfully, &c.,

W. L. Wilson,  
Topographer P. O. Dept.

To POSTMASTER AT

Glouce  
Boone Co.  
Kentucky

The (P. O. Dept.) name of my Office is Glouce

\* Its local name is Glouce

It is situated in N. E. part of Glouce Township, or in quarter of Tract No. —

Township, County of Boone, State of Kentucky

The name of the most prominent river near it is Ohio

The name of the nearest creek is Grove Branch

This Office is three miles from said river, on the South side of it, and is three miles from said nearest creek, on the East side of it.

The name of the nearest Office on route No. 20108 is Grove Branch, and its distance is three miles, by the traveled road, in a North direction from this my Office.

The name of the nearest Office, on the same route, on the other side, is Union, and its distance is six miles in a South direction from this my Office.

The name of the nearest Office off the route is Elizabethtown, and its distance by the most direct road is four miles in a North direction from this my Office.

This Office is at a distance of five miles from the Elizabethtown Station of the C. O. & Texas Pacific Railroad, on the South side of the railroad.

State, under this, the names of all other Offices near your Office, in different directions from it, and their distances from it by the most direct roads. Timaburg 3 miles N. (Burlington 6 miles N.)

\* If the town, village, or site of the Post Office be known locally by another name than that of the Post Office, state that other name here, that it may be identified on any published map of the State (or Territory,) if appearing thereon.

✓ A diagram of the township (or, where the land is not so divided, a sketch map,) showing the precise location of your Office, together with the adjoining Post Offices, towns or villages, the roads, railroads, and larger streams or creeks, in addition to the above verbal description, will be useful, and is desired.

A copy of the map of the locality and adjacent country will be furnished by your County Surveyor, but this must be without expense to the Post Office Department; it being, however, for the general interest and advantage of the community to have the Post Offices correctly located on the maps, it may be expected that this will be cheerfully furnished on proper application.

State (on margin of this sheet) whether there is on file at your county seat (court-house), or in the hands of your County Surveyor, a Map of the county.

State also the present Surveyor's name and Post Office address.

(Signature of Postmaster.)

Glouce Wilson  
(Date.) August the 27, 1855

Division of Survey  
DIVISION OF TOPOGRAPHY



Post Office Department  
FOURTH ASSISTANT POSTMASTER GENERAL

Washington, Dec 27, 1913.



SIR:

In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible. Respectfully,

To Postmaster at Florence

Boone Co.

Ky.

Florence

*J. G. Murray*  
Fourth Assistant Postmaster General.

The name of my post office is

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here:

My post office is situated in the N part of \_\_\_\_\_ Township,  
or in \_\_\_\_\_ quarter of tract. Number. \_\_\_\_\_ Township,

County of Boone, State of Kentucky

The name of the nearest river is Ohio, and the post-office building is at a  
distance of 6 m on the E side of it. N., S., E., or W.

The name of the nearest creek is Gunkpowder, and the post-office building is at a  
distance of 1 m on the E side of it. N., S., E., or W.

The name of the nearest office on my route is Orlanger,  
and its distance is 2 miles, by the traveled road, in a N direction from this, my office.

The name of the nearest office on my route, on the other side, is Union,  
and its distance is 5.25 miles, in a N direction from this, my office.

The name of the nearest office not on my route is Walton,  
and its distance is 2 miles, by the traveled road, in a S direction from this, my office. N., S., E., or W.

The post-office building is on the N side of the 2 & C. R.R. Railroad,  
and at a distance of 1 m from the track.

The railroad station name is Orlanger.  
My post office is 1/2 m, air-line distance, N from the nearest point of my  
county boundary.

Postmaster:

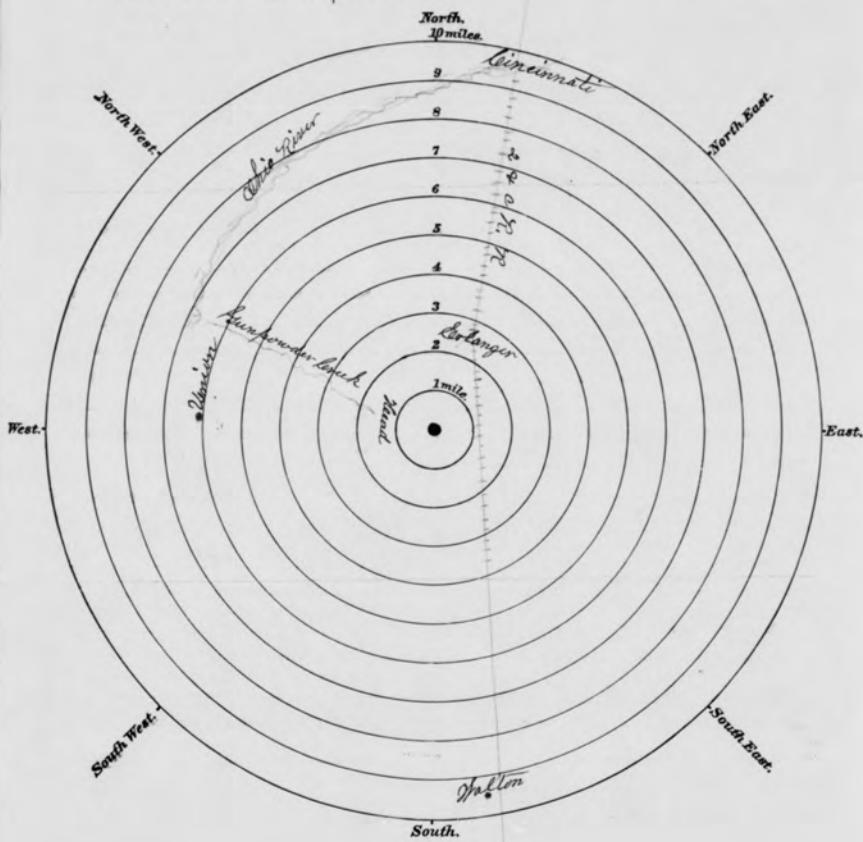
*J. G. Murray*

Date: Dec 13 1914

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the site of the post office.  
The surrounding offices should be carefully located by placing dots on or between the mile circles at the exact distance,  
and in the right direction, from the post office, and their names plainly written.  
Draw distinctly the railways, roads, rivers, and creeks.

5-6225



F.

Post Office Department  
FOURTH ASSISTANT POSTMASTER GENERAL  
Washington

RETURN TO  
DIVISION OF TOPOGRAPHY

Postmaster,

FLORENCE,

KY.

JUL 20 1939

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

*D. M. Ladd*  
FOURTH ASSISTANT POSTMASTER GENERAL.

1. Street address of post office 298 Dixie Highway County Boone
2. Township Florence Ky (If location is described by section, township, and range, fill in line 3.)
3. \_\_\_\_ quarter of section Kenton Township N. or S. Range E. or W.
4. Nearest adjoining county Kenton How far: Shortest air distance? Yankee By road? Yankee
5. Nearest U. S. or State highway At door Direction from P. O. East Distance At door
6. Name of nearest railroad station Erlanger Ky Name of railroad Southern R.R.
7. Distance by road to railroad station 2 mile Direction from post office North
8. Shortest air distance to nearest tracks 2 miles Direction from post office North

9. Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

Headwaters of Cynthiopolis Creek Name South of Source Direction from post office Distance  
" " Gaule Creek " East " "  
" " Dry Creek " West " "

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Erlanger Ky</u>	<u>Kenton</u>	<u>North East</u>	<u>2 mile</u>
<u>Benton Ky</u>	<u>Boone</u>	<u>South</u>	<u>9 mile</u>
<u>Union Ky</u>	<u>Boone</u>	<u>South West</u>	<u>5 3/4 mile</u>
<u>Burlington Ky</u>	<u>Boone</u>	<u>West</u>	<u>6 mile</u>
	<u>Star Route</u>	From where?	<u>Erlanger Ky</u>

11. How is mail supplied to your office? (Indicate star route, rural route, etc.)

POST OFFICE DEPT. Fourth Assistant P. M. G.
JUL 26 1939
(Signed) <i>Farmy L Scott</i>
Post office
Division of Topography 44-B (OVER)

(Date) July 25-1939

*Farmy L Scott*  
Postmaster.

8-11874

**IMPORTANT.**—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

#### SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

a. *Adjacent post offices (show with small dots and name).*

b. *Railroads (show by single line with cross marks; name).*

c. *Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).*

d. *Rivers, creeks, lakes, etc. (show by wavy lines and name).*

e. *County line (show by dashes).*

#### CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)

