



Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C., 188

Sir: Before the Postmaster General decides upon the application for the establishment of a post office at \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_, it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me. If the site selected for the proposed office should not be on any mail route now under contract, only a "Special Office" can be established there, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal to two-thirds of the amount of the salary of the postmaster at such office will be paid.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the inclosed certificate as to the practicability of supplying the proposed office with mail, and return the same to the Department.

Very respectfully,

A. E. Stearns  
First Assistant Postmaster General.

To Mr. \_\_\_\_\_

care of the Postmaster of \_\_\_\_\_, who will please forward to him \_\_\_\_\_

STATEMENT.

The proposed office to be called \_\_\_\_\_

ch. to Idlewild  
Wzinger

Select a short name for the proposed office, which, when written, will not resemble the name of any other post office in the United States.

It will be situated in the \_\_\_\_\_ quarter of Section \_\_\_\_\_, Township \_\_\_\_\_, (North or South), Range \_\_\_\_\_, (East or West), in the County of \_\_\_\_\_, State of \_\_\_\_\_.

It will be on or near route No. \_\_\_\_\_, being the route from \_\_\_\_\_, on which the mail is now carried \_\_\_\_\_ times per week.

The contract name of \_\_\_\_\_ Will it be directly on this route?—Ans. \_\_\_\_\_

If not, how far from, and on which side of it?—Ans. \_\_\_\_\_

How much will it INCREASE the travel of the mail one way each trip?—Ans. \_\_\_\_\_

Where will the mail leave the present route to supply the proposed office?—Ans. \_\_\_\_\_

Where will the routes again intersect?—Ans. \_\_\_\_\_

What post office will be left out by this change?—Ans. \_\_\_\_\_

If not on any route, in a "Special Office" wanted?—Ans. \_\_\_\_\_ To be supplied from \_\_\_\_\_

The name of the nearest office to the proposed one, on the \_\_\_\_\_ side, is \_\_\_\_\_, its distance is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from the proposed office.

The name of the nearest office on the same route, on the \_\_\_\_\_ side, is \_\_\_\_\_, its distance is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is \_\_\_\_\_, its distance by the most direct road is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from the proposed office.

The name of the most prominent river near it is \_\_\_\_\_, The name of the nearest creek is \_\_\_\_\_, The proposed office will be \_\_\_\_\_ miles from said river, on the \_\_\_\_\_ side of it, and will be \_\_\_\_\_ miles from said creek, on the \_\_\_\_\_ side of it.

If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Ans. \_\_\_\_\_

What will be the distance from the proposed site to the nearest \_\_\_\_\_ station?—Ans. \_\_\_\_\_ State name of station: \_\_\_\_\_

What will be the distance from the proposed site to the nearest station at which mail trains make regular stops?—Ans. \_\_\_\_\_ State name of station: \_\_\_\_\_

If the proposed office is located where it can be supplied from a crane or flag station, or located over 80 rods from the station where mail trains make regular stops, will the mail be carried to and from the proposed office without expense to the Department?—Ans. \_\_\_\_\_

If it be a village, state the number of inhabitants—Ans. \_\_\_\_\_ Also, the population to be supplied by the proposed office—Ans. \_\_\_\_\_

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this \_\_\_\_\_ day of \_\_\_\_\_, 1886.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.

Quedley Rouse  
Postmaster at \_\_\_\_\_  
(OVER.)

Be careful to answer the inquiries fully and accurately, or the case will not be acted upon.

Diagram showing the site of the

in Township (N. or S.), Range (E. or W.) of

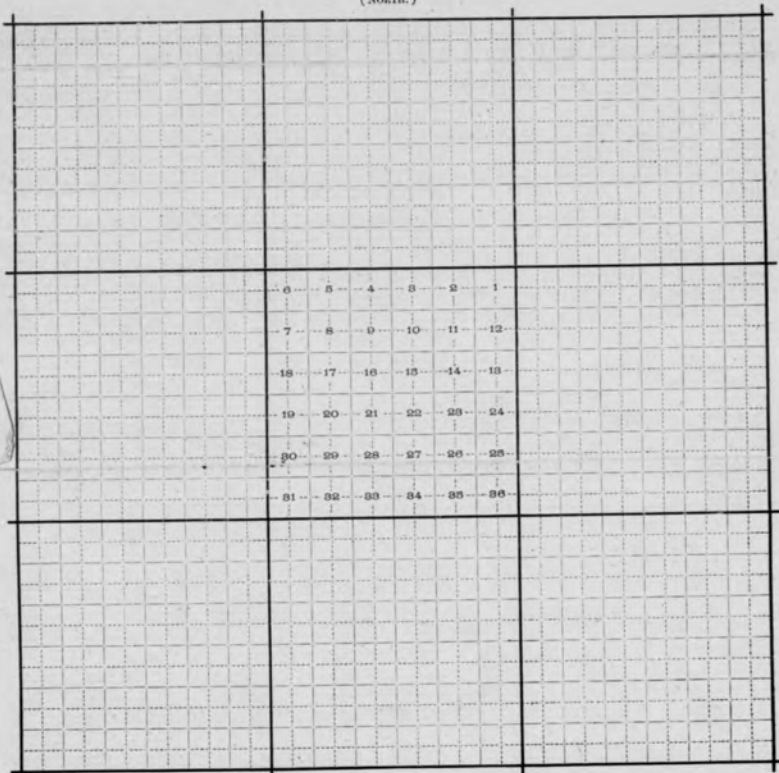
Meridian, County of

of , with the adjacent Townships and Post Offices.



It is requested that the exact site of the proposed or existing Post Office, as also the roads to the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.

(NORTH.)



Scale  $\frac{1}{4}$  inch to the mile.

(SOUTH.)

RECEIVED  
SEPT 2 1900  
P. O. DEPT.

I.

# Post Office Department,

TOPOGRAPHER'S OFFICE,

Washington, D. C. Sept. 25, 1900

Sir:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you carefully to answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated, under cover to the Topographer's Office, Post Office Department.

Respectfully, etc.,

Topographer P. O. Dept.

TO POSTMASTER AT Idlewild late Utzinger  
Boone Co  
Ky

The (P. O. Dept.) name of my Office is Idlewild

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here: Utzinger + Gaineville

My Office is situated in \_\_\_\_\_ part of \_\_\_\_\_ Township, or in \_\_\_\_\_ quarter of Tract

No. \_\_\_\_\_ Township, County of Boone

State of Ky

The name of the most prominent river near it is Ohio

The name of the nearest creek is Ashby's fork

My Office is three miles from said river, on the South side of it, and is at the edge miles from said nearest creek, on the North side of it.

My Office is on Mail Route No. 29365

My Office is a Special Office supplied from Judlow 14, 15 miles distant.

The name of the nearest Office on my route is Bullittsville, and its distance is 3 miles, by the traveled road, in a South direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is End of route and its distance is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from this, my Office.

The name of the nearest Office off the route is Petersburg, and its distance by the most direct road is 4 1/2 miles in a North direction from this, my Office.

My Office is at a distance of 3 1/2 miles from the track of the B. & O. S. R. Railroad, on the South side of the railroad.

My Office is 3 miles, air-line distance, from nearest point of my County boundary.

(Signature of Postmaster) W. D. Cropper  
(Date) Sept 27/1900

## DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the site of your office.  
The surrounding offices should be carefully located by placing dots on or between the mile circles at the exact distance, and in the right direction from the proposed one, and their names plainly written.

If it should be necessary to designate an office which is over 10 miles from the proposed one, place the dot outside of the 10-mile circle, write the name of such office, and state its distance from the proposed one.

Draw distinctly the railways, roads, rivers, and creeks.

