

# Post Office Department,

TOPOGRAPHER'S OFFICE,

Washington, D. C., Dec, 19, 1898,

TOPOGRAPHER

DEC 28 1898

P. O. DEPT.

Sir:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you carefully to answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated, under cover to the Topographer's Office, Post Office Department.

Respectfully, etc.,

A. von Haake

Topographer P. O. Dept.

To POSTMASTER AT

Mays Lick.

Mason Co.

Ky.

The (P. O. Dept.) name of my Office is

Mays Lick Ky

If the town, village, or site of the Post Office be known by another name than that of the Post

Office, state that other name here:

My Office is situated in Center part of the Township, or in quarter of Tract

No. Mays Lick Township, County of Mason

State of Kentucky

The name of the most prominent river near it is

Ohio 12 miles North

The name of the nearest creek is

North Fork

My Office is 12 miles from said river, on the South side of it, and is 5 miles from said nearest creek, on the South side of it.

My Office is on Mail Route No. Carroll & Mays Lick 29164

My Office is a Special Office supplied from Helena Sta miles distant.

The name of the nearest Office on my route is Helena Sta, and its

distance is 4 miles, by the traveled road, in East direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is Mauville

and its distance is 3 miles in a West direction from this, my Office.

The name of the nearest Office off the route is Mauville, and its

distance by the most direct road is 3 miles in a West direction from this, my Office.

My Office is at a distance of 4 miles from the track of the L.N. Nashville

Railroad, on the West side of the railroad.

My Office is 5 miles, air-line distance, from nearest point of my County boundary.

(Signature of Postmaster)

Richard C. Cooper

(Date)

Dec 27 98

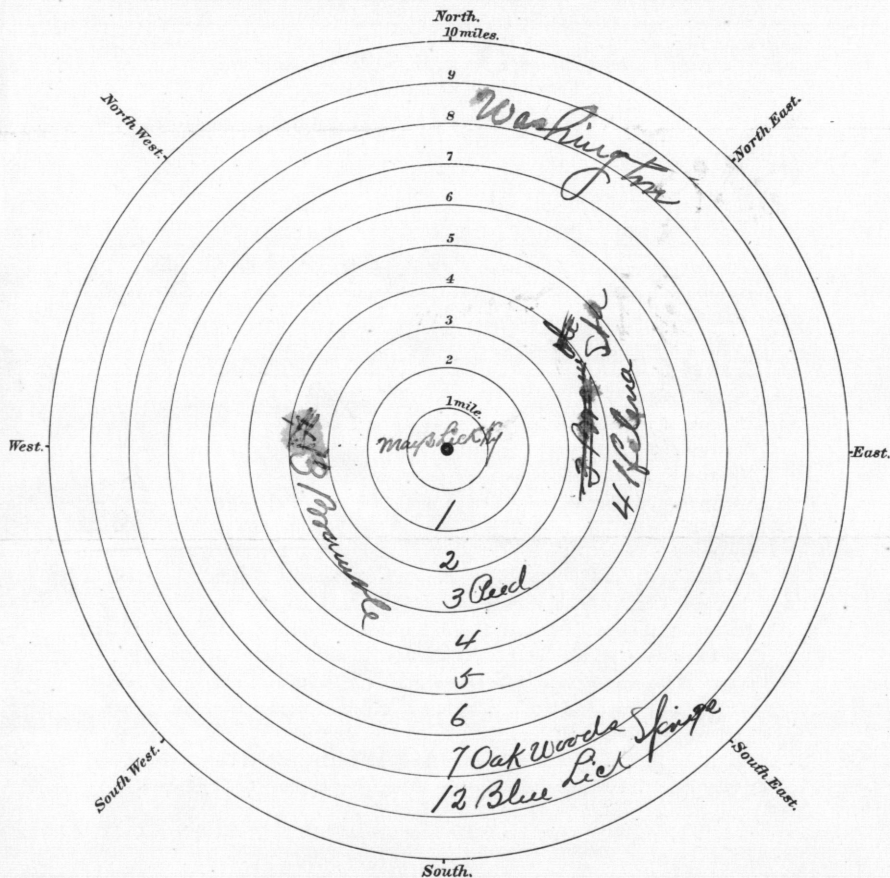
## DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the site of your office.

The surrounding offices should be carefully located by placing dots on or between the mile circles at the exact distance, and in the right direction from the proposed one, and their names plainly written.

If it should be necessary to designate an office which is over 10 miles from the proposed one, place the dot outside of the 10-mile circle, write the name of such office, and state its distance from the proposed one.

Draw distinctly the railways, roads, rivers, and creeks.



Post Office Department  
FIRST ASSISTANT POSTMASTER GENERAL

Washington

Postmaster,

Mayslick, Ky.



Sir:

With reference to the proposed change in site of the post office named below, and in order that the office if changed to the proposed location may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch according to instructions on opposite side of paper, which should be returned to the First Assistant Postmaster General, Division of Postmasters' Appointments, as soon as possible.

Respectfully,

FIRST ASSISTANT POSTMASTER GENERAL.

Mayslick  
(Post Office.)

Mason  
(County.)

Ky.  
(State.)

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here

The post office, if changed to the proposed site, would be 100 ft. air-line distance. South  
(N., S., E., or W.)  
from its present location.

The post office would be situated in the Central Part of town quarter of section No. in Township  
(N. or S.)

Range of the principal meridian, County of  
(E. or W.)

State of

The name of the nearest river is Ohio, and the post-office building would be at a distance of 12 mi. on the South side of it.  
(N., S., E., or W.)

The name of the nearest creek is Lees Creek, and the post-office building would be at a distance of 125 yd. on the South side of it.  
(N., S., E., or W.)

The name of the nearest office on the same route as this post office is Helena Sta Ky, and its distance is 4 miles, by the traveled road, in a South direction from the proposed site of this office.  
(N., S., E., or W.)

The name of the nearest office on the same route, on the other side, is Sardis Ky, and its distance is 8 miles, in a North direction from the proposed site of this office.  
(N., S., E., or W.)

The name of the nearest office not on the same route as this post office is Washington Ky, and its distance is 8 miles, by the traveled road, in a North direction from the proposed site of this office.  
(N., S., E., or W.)

The post office building would be on the West side of the R. L. O. Railroad, and at a distance of 4 from the track. The railroad station name is Helen Sta  
(N., S., E., or W.)

The post office would be 4 mi. air-line distance from the nearest point of my county boundary.  
(N., S., E., or W.)

Signature of Postmaster:

Sadie L. Ross

Date: Sept 12 1916

On what date do you desire to move the office to the new site? *October 2<sup>nd</sup> 16*

What is the reason for the change in location? *This building has been sold and the new owner has notified us to give possession.*

How many patrons of the post office reside within a radius of one mile thereof? *400*

How many patrons would reside within a radius of one mile of the office at the proposed site?

*400*

(If the proposed site is on a railroad, the following certificate should be filled out and signed.)

I, \_\_\_\_\_, (Post office.) \_\_\_\_\_, (State.) \_\_\_\_\_, (Date.)  
 \_\_\_\_\_, agent at \_\_\_\_\_, (Name.) \_\_\_\_\_, (Station.)  
 of the \_\_\_\_\_ Railroad, hereby certify that  
 the proposed site of the post office at \_\_\_\_\_, (Name.) \_\_\_\_\_, (State.)  
 \_\_\_\_\_ County, \_\_\_\_\_, is  
 \_\_\_\_\_ feet from this station by the shortest route open to public travel.

Railroad Agent.

#### QUESTIONS.

Give cancellations at your office in proper blanks for the last four quarters available.

Ascertain from the most reliable source, and state whether the proposed change in site would increase or decrease the distance necessarily traveled by the carrier or carriers now supplying your office (both rural and star route) in going once over the route or routes from office to office, without regard to residence of carrier, and if so, give the exact distance.

If on more than one route, give increase or decrease on each route.

If the change in site will permit or necessitate the carrier deviating from the road now traveled, how many boxes now supplied would be omitted?

How many boxes would probably be erected on the new road?

Indicate on the diagram on second page the present and the proposed line of travel, with distances from point to point.

#### REPLIES.

..... Qr. .... Qr. .... Qr. .... Qr.  
 Cancellations: *263.26-304.22 2481-223.73*  
 Mail Messenger Service.....  
 Star Route No. .... *2915.9*  
 Rural Route No. .... *1-2*  
 Steamboat Route No. ....  
 Electric Route No. ....  
 Mail crane.....  
 Decrease (how much?)..... *none*  
 Increase (how much?)..... *none*  
 Boxes to be omitted..... *none*  
 Boxes to be erected..... *none*

Signature: *Sady L. Ross*

Date: *Sept 12-1916*



If the State is surveyed designate the proposed site of the office on this page.

### DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

Indicate upon the diagram the proposed site of the post office by placing a dot in the proper quarter section.

The surrounding offices and the present site of this office should be accurately located and the names plainly written.

Draw distinctly the railways, roads, rivers, and creeks.

The post office would be situated in the \_\_\_\_\_ quarter of section No. \_\_\_\_\_  
in Township \_\_\_\_\_, Range \_\_\_\_\_, of the \_\_\_\_\_ principal meridian.

In localities not surveyed by the U. S. Land Office, a sketch map is requested.

*Mays Lick not in Township form*

RANGE \_\_\_\_\_ (No.) (E. or W.)      RANGE \_\_\_\_\_ (No.) (E. or W.)      RANGE \_\_\_\_\_ (No.) (E. or W.)

(NORTH.)

TOWNSHIP (No.) (N. or S.)						
TOWNSHIP (No.) (N. or S.)						
TOWNSHIP (No.) (N. or S.)						

Scale, one-third inch to the mile.      (SOUTH.)      5-5872

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the proposed site of the post office. The surrounding offices and the present site of this office should be carefully located by placing dots on or between the mile circles at the exact distance, and in the right direction, from the post office, and their names plainly written. Draw distinctly the railways, roads, rivers, and creeks.

**Requests for change of site should be accompanied by a petition of a majority of the patrons.**

**Post Office Department**  
**FOURTH ASSISTANT POSTMASTER GENERAL**  
**Washington**

*M.L.*

RETURN TO  
DIVISION OF TOPOGRAPHY

**Postmaster,**

**MAYS LICK,**

**JUL 20 1939**

**KY.**

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

*S. M. Mardum*  
**FOURTH ASSISTANT POSTMASTER GENERAL.**

1. Street address of post office None County Mason
2. Township \_\_\_\_\_ (If location is described by section, township, and range, fill in line 3.)
3. \_\_\_\_\_ quarter of section \_\_\_\_\_ Township \_\_\_\_\_ N. or S. \_\_\_\_\_ Range \_\_\_\_\_ E. or W. \_\_\_\_\_
4. Nearest adjoining county \_\_\_\_\_ How far: Shortest air distance? \_\_\_\_\_ By road? \_\_\_\_\_
5. Nearest U. S. or State highway U.S. #68 Direction from P. O. West Distance Adjacent
6. Name of nearest railroad station Johnson Jct. Name of railroad L & N
7. Distance by road to railroad station 5 mi Direction from post office East
8. Shortest air distance to nearest tracks 4 mi Direction from post office East
9. Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

Name	Direction from post office	Distance
<u>Ohio River</u>	<u>North</u>	<u>12 mi</u>
<u>North Fork Creek</u>	<u>North</u>	<u>4 mi</u>

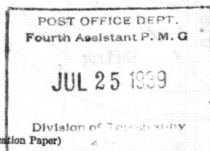
10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Washington</u>	<u>Mason</u>	<u>North</u>	<u>9 mi</u>
<u>Johnson Jct.</u>	<u>Fleming</u>	<u>East</u>	<u>5 mi</u>
<u>Ewing</u>	"	<u>South E</u>	<u>8 mi</u>
<u>Sardis</u>	<u>Mason</u>	<u>West</u>	<u>8 mi</u>

11. How is mail supplied to your office?

Star  
 (Railroad, star route, rural route, etc.)

Maysville  
 From where? Paris



(Date) July 22nd. 1939

(Signed) C. C. Keen  
 Postmaster.

Post office Mays Lick, Ky.

(OVER)

5-11674

**IMPORTANT.**—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

#### SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

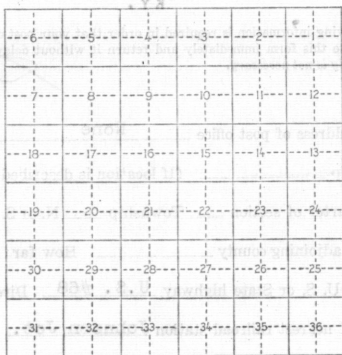
#### CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)

Range ..... E. of W. 111 3742



Scale: 1/4 inch equals 1 mile

